

# COMMEMORATION PROGRAM

*Honor individuals that have made a  
significant contribution or impact  
on the community.*



In Tribute to  
SPC John Doe  
January 1, 1991 - December 31, 2010



Operation Enduring Freedom  
Kandahar Province, Afghanistan

*"Lest I keep my complacent way  
I must remember somewhere out there  
a person died for me today. As long as  
there must be war, I ask and I must answer  
I worth dying for?" (Eleanor Roosevelt)*

Village of  
**Romeoville**  
Where Community Matters

Updated: 5/17/24

# VILLAGE OF ROMEOVILLE COMMEMORATION PROGRAM

The Village of Romeoville is offering a unique opportunity for residents to honor a current or former community member through the Commemoration Program. The program is utilized as a way to recognize individuals that have made a significant contribution or impact on the community. The program offers numerous options including:

- Park Trees
- Park Benches
- Honorary Streets/Greenway or Other Public Space
- Permanent Buildings, Parks, Pavilions
- Fallen Heroes Memorial
- Memorial Brick Paver Program

*The following does not apply to the Memorial Brick Paver Program.*

## **APPLICATION PROCESS:**

The nominator should complete the appropriate form, providing detailed information about the major accomplishments in which you believe qualifies your honoree for this commemoration. Nominators should list accomplishments and services provided to the community outside the honoree's job or scope of work. Please check area of contribution and complete the nomination statements. If the honoree's achievement is through a specific organization, please elaborate on the scope of service and any offices held, including dates with the organization. Information on personal, educational and business background is helpful. Only applicable for Honorary Streets and Permanent Buildings, Parks and Pavilions. The nominator must submit the completed form to the Committee.

The Committee will then make a recommendation to the Village Board. If approved for Honorary Streets and Permanent Buildings, Parks and Pavilions, a proclamation will be passed and presented to the family of the individual. Each application must meet the criteria as set forth, although meeting all criteria does not ensure naming rights. The Committee has the right to deny any application for any reason at any time or waive requirements as set forth. Applications with names or nick names that endorse or advocate religion or specific religious beliefs, have obscene connotations, or demean or attempt to intimidate any group based on the group's race, ethnicity, age, gender, disability, or sexual orientation will be denied.

## **GUIDELINES:**

To qualify for the programs, the honoree must be a former or current Romeoville resident that has made a significant contribution or impact on the community, as well as meeting individual qualifications for each commemoration. The honoree must be in good standing with the Village. The Village has the right to conduct a background check to confirm the information provided.

## **SELECTION:**

The completed form will be reviewed to determine if all criteria has been met. If all criteria has been met, the nominee's application will be forwarded to the Commemorative Program Committee which consists of an elected official, the Village Manager, a Village of Romeoville employee, a Non-profit representative and a Romeoville resident.

For Honorary Streets and Permanent Buildings, Parks and Pavilions, the Committee will review the honoree nomination based on the following categories and score accordingly. Based on the total points received, the Committee will determine if the honoree will receive the Commemoration.

- Impact to Community (up to 3 pts.)
- Financial Contribution (up to 3 pts.)
- Active Organization Participation (up to 4 pts.) Honoree must have been *actively* working within an organization, either currently or in the past.

## **NOTIFICATION:**

If honoree is selected, the Committee will inform the nominator and the honoree via letter. The honoree will be honored at a Village Board meeting. Only applicable for Honorary Streets and Permanent Buildings, Parks and Pavilions.

## PARK TREES

Commemorations can be made by purchasing a tree. Trees are 2.5" in diameter and a minimum of 6' in height (see mature dimensions of each tree below). The tree will be planted in a Village park with the final location selected by the Recreation Department, based on the donor's requests. An engraved paver will be placed at the base of the tree after growth has been established.

### Qualifications:

Must be a former or current Romeoville resident and successfully passed a background check.

### Cost:

The price of each commemorative tree is \$750 which includes the tree, delivery, installation, commemorative paver, and maintenance.



### Tree Species:

#### **Emerald Queen Norway Maple (50' h x 40' w)**

Foliage: dark glossy green in summer, bright yellow in fall.

#### **Crimson King Norway Maple (50' h x 40' w)**

Foliage: rich maroon color throughout the year.

#### **Sugar Maple (50' h x 50' w)**

Foliage: green in summer, yellow in fall.

#### **Shademaster Honeylocust (50' h x 30' w)**

Foliage: dark green in summer, yellow in fall.

#### **Redmond American Linden (60' h x 35' w)**

Foliage: bright green in summer, pale yellow in fall.

#### **Homestead Smoothleaf Elm (60' h x 35' w)**

Foliage: dark green in summer, golden in fall.

#### **Prairie Fire Crab (15' h x 20' w)**

Foliage: red-purple in summer, red in fall. Flower: red.

#### **Snowdrift Crab (20' h x 20' w)**

Foliage: green in summer, yellow in fall.

Flower: red buds, white flower.

#### **White Oak (60' h x 40' w)**

Foliage: green to brown to rich red wine color

#### **Red Oak (60' h x 45' w)**

Foliage: glossy green in summer, red in fall.

#### **Colorado Blue Spruce (60' h x 20' w)**

#### **Scotch Pine (50' h x 30' w)**

## PARK BENCHES

Park benches are 6' long and made of composition-recycled material with an oak look. The bench will be located in a Village park or other designated area within the community. The Village, taking into consideration the donor's requests, will select the final location.

### Minimum Qualifications:

Must be a former or current Romeoville resident and successfully passed a background check.

### Cost:

The price for each bench is \$1,500 and includes the bench itself, delivery, installation, a commemorative plaque, and maintenance.



## HONORARY STREETS/GREENWAY OR OTHER PUBLIC SPACE

Streets can be named after individuals that have made a significant impact on the community. Streets will not be named after any business or commercial entity.

### Minimum Qualifications:

- Former resident of Romeoville for over 20 years, or volunteered in Romeoville for more than 20 years.
- Individual must be deceased.
- Made a significant community impact through volunteerism or contributions.

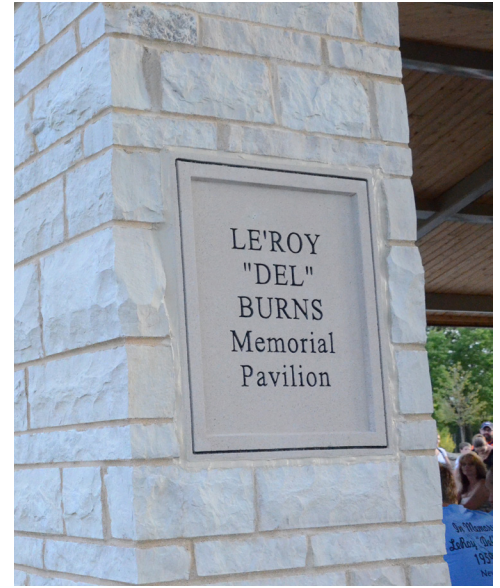


## PERMANENT BUILDINGS, PARKS, PAVILIONS

Buildings, parks, pavilions and other permanent structures are named after individuals that have made a significant contribution or impact on the community.

### Minimum Qualifications:

- Former resident of Romeoville for over 30 years, or volunteered in Romeoville for more than 20 years.
- Individual must be deceased.
- Individual has made a significant contribution or impact on the community.
- The submission must have three letters of recommendation on why the individual is deserving. Letters must be from someone that was directly impacted by the service provided by the individual.



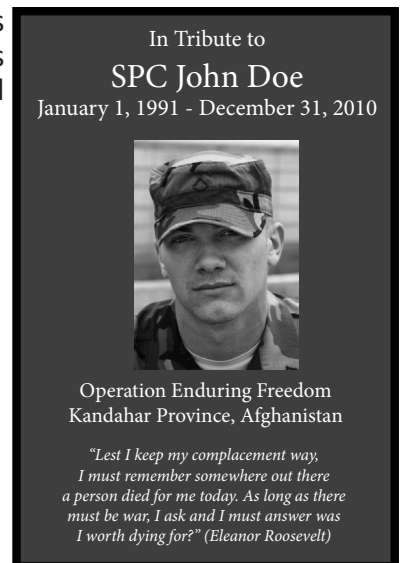
## FALLEN HEROES MEMORIAL

The Fallen Heroes Memorial is a section of the Edward “Doc” McCartan Veterans Memorial that honors the men and women who have served in one of the five branches of the armed forces and who made the ultimate sacrifice defending the freedoms of all Americans.

The memorial is a 12 x 15 plaque with a 5 x 7 metal photo and other service details.

### Minimum Qualifications:

- Must have lost their life while on duty.
- Lived within the Village of Romeoville during their time of service.



## VETERAN'S MEMORIAL BRICK PAVER PROGRAM

To honor the men and women who have served in one of the five branches of the armed forces, a paver program is available to recognize their accomplishments.

An 8 x 16 inch brick paver can be purchased to be placed within at the Edward "Doc" McCartan Veterans Memorial as a special tribute to your family member, loved one or friend who honorably served their country. The individual can be living or deceased.

Additional Pavers can also be purchased by individuals or businesses. Four options are available, ranging from \$60-\$70 per paver.

