

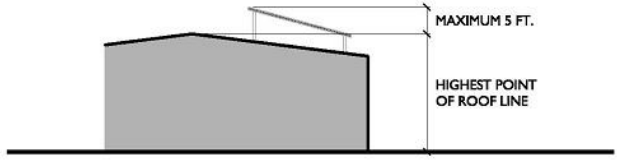
## RESIDENTIAL/COMMERICAL SOLAR PHOTOVOLTAC APPLICATION

Date \_\_\_\_/\_\_\_\_/\_\_\_\_

### BUILDING PERMIT APPLICATION

<b>Property &amp; Owner Information</b>	
Owner Name	
Phone	
Email Address	
Street Address	_____
	<i>Romeoville, Illinois 60446</i>
Subdivision & Lot #	Subdivision _____ Lot # _____
<b>Work Performed by Homeowner</b>	
If you are doing the work yourself complete the <i>Property Owner's Acknowledgement of Responsibility</i> form.	
<b>Contractor Information</b>	
If you are using a contractor or sub-contractor, a copy of the signed contract shall be included with the application and the following information shall be provided. All contractors and sub-contractors doing work in Romeoville shall be registered, licensed and bonded with the Village.	
	GENERAL CONTRACTOR
	SUB-CONTRACTOR: (IF DIFFERENT)
Contractor Name	
Contractor Address (no P.O. Box)	
Contractor Phone	
Who is the applicant?	<input type="checkbox"/> Owner <input type="checkbox"/> Renter <input type="checkbox"/> Contractor
Who will be doing the work? Check all that apply.	<input type="checkbox"/> Self <input type="checkbox"/> General Contractor <input type="checkbox"/> Sub-Contractor(s)
Who is the contact person?	<input type="checkbox"/> Homeowner <input type="checkbox"/> Contractor
Estimated Cost	\$ _____
<b>Office Use Only</b>	
Application Date:	<div style="border: 1px solid black; padding: 5px; width: fit-content; margin: auto;"> <b>Status Sticker</b>  <small>OFFICIAL USE ONLY</small> </div>
Received By:	
Permit #:	Cost of Permit:

**Zoning Requirements:**

Roof Mounted Panel Requirement (Residential or Commercial)	Fill in the blanks.	Office Use
Solar panels shall be permitted on any roof in any zoning district as a permitted accessory use. No freestanding solar panels shall be allowed in any residential district.		
The proposed panels shall be shown on a plan. They shall be labeled and dimensioned.		
 <p data-bbox="792 541 1052 766">The panels shall not be elevated more than thirty (30°) degrees off the roof pitch where it is attached or no more than five (5') feet whichever is less.</p>	<p data-bbox="1105 583 1409 646">Height from roof to top of panel: _____ Feet</p> <p data-bbox="1105 695 1377 730">Total pitch: _____</p>	
In total, no more than 50% of the roof can be covered with panels.	Roof coverage: _____ %	
<b>Ground Mounted Panel Requirement (Commercial ONLY)</b>	<b>✓ to confirm that you have shown ...</b>	<b>Office Use</b>
You shall submit a Plat of Survey or scaled plot plan which shows all structures on the property. The structures shall be drawn to scale, labeled, and dimensioned.		
The proposed panels shall be shown on a plan. They shall be labeled and dimensioned.		
All frame and visible structural parts of the panels shall be neutral in color. No solar panel shall be artificially lighted.		
Solar panels shall be used primarily to generate energy for the property where it is located.		
Panels shall not be located in required street setbacks, front-yard or corner side yard of any non-residential zoning district.		
Panels are subject to applicable accessory structure height and lot coverage requirements of the Zoning Code.		
All ground based utilities must be screened in accordance with landscaping requirements of the Zoning Code (Section 159.30).		
Ground mounted systems shall not exceed 100 square feet in size.		

## Construction Requirements:

<i>Please read the requirements and place a ✓ in the column to the left to confirm that you understand.</i>		Office Use
<b>General Requirements</b>		
<input type="checkbox"/>	All PV installations shall be approved and signed by an Illinois Licensed Structural Engineer or Architect. Include weight load specifications.	
<input type="checkbox"/>	Provide a complete line diagram of the installation.	
<input type="checkbox"/>	Provide manufacturers specifications for all equipment and racking systems.	
<input type="checkbox"/>	All PV systems shall be roof mounted with approved access clearances per NFPA standards. Ground mounted systems are not approved	
<input type="checkbox"/>	All exposed outdoor conduit shall be RMC type.	
<input type="checkbox"/>	Install a complete grounding system per the 2014 NEC, if there is not a sufficient system present.	
<input type="checkbox"/>	An interconnection agreement with ComEd shall be submitted with the plans.	
<input type="checkbox"/>	All equipment shall be U.L. approved for PV applications.	
<input type="checkbox"/>	Provide pictures of the various stages of the roof installation at the time of the final inspection.	
<input type="checkbox"/>	A company representative shall be present during the inspection.	
<input type="checkbox"/>	All Photovoltaic installations shall be installed by a qualified licensed electrical contractor.	

<b>Permit &amp; Inspection Requirements</b>		Office Use
<i>Please read the requirements and place a ✓ in the box to the left to confirm that you understand.</i>		
<input type="checkbox"/>	The Building Permit shall be posted in the building's window where it can be seen from the street. Each phase of construction shall be inspected and approved by the Village of Romeoville prior to proceeding to the next stage of construction.	
<input type="checkbox"/>	Multiple rough electrical inspections are required for commercial installations.	
<input type="checkbox"/>	Multiple final electrical inspections are required for commercial installations.	
<input type="checkbox"/>	Final electrical inspections are required for residential installations.	
<input type="checkbox"/>	All inspections shall be scheduled in advance by calling (815)886-7200 or by emailing <a href="mailto:buildinginspections@romeoville.org">buildinginspections@romeoville.org</a> . Your permit number shall be provided when inspections are scheduled.	
<input type="checkbox"/>	Failure to call for required inspections may result in a <b>"STOP WORK ORDER"</b> .	
<input type="checkbox"/>	Should you fail an inspection, a re-inspection fee shall be paid before continuing work and before scheduling another inspection. <b>INVOICED AFTER 5 DAYS.</b>	
<input type="checkbox"/>	The project shall start within ninety (90) days from the date the permit is issued and completed within one hundred and eighty (180) days.	

I hereby declare that I have read and understood this application. The above information and any attachments are correct. I agree, that in consideration of and upon issuance of a building or use permit, that I am allowed to do such work as herewith applied for, and that such premises shall be used only for such purposes as set forth above.

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the code official or the code official's authorized representative shall have the authority to enter areas covered by such permit at any reasonable hour to enforce the provisions of the code(s) applicable to such permit.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

<b>This Page for Office Use Only</b>
Approval & Review Status

Building	Date Plans Received		Date Plans Approved	
	Plans Examiner		Plans Approved By	

Planning:	Date Plans Received		Date Plans Approved	
	Plans Examiner		Plans Approved By	

Clerical	Check for Outstanding Debt:		Contacted Date:	
	Person Contacted:		Contacted By:	

