



Village of Romeoville  
Administration Department

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1050 W. Romeo Road  
Romeoville, IL 60446  
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## Brownfields Cleanup Quarterly Report

**Grantee Name:** Village of Romeoville  
1050 W. Romeo Road  
Romeoville, IL 60446

**Cooperative Agreement #:** BF 00E00881-0

**Start Date:** October 1, 2011

**End Date:** September 30, 2014

**Quarterly Report Number:** 12, Final Performance Report

**Date Submitted:** December 30, 2014

**Federal Fiscal Quarters:** July 1, 2014 – September 30, 2014

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## **Introduction**

This final Quarterly Report provides insight as to the activities that have taken place during the last quarter of the administration of the Village of Romeoville, Illinois, Brownfields Cleanup Grants for the Spartans' Square Shopping Center Redevelopment Site. The Assistant Village Manager is responsible for the administration of the Cleanup Grant. In addition, this is also a Final Performance Report, documenting what has occurred during the life of the grant, and discussion of goals and timelines.

The Village of Romeoville's USEPA Approved Cleanup Grant Work Plan contains six tasks to be completed. This report will supply information on the status of the tasks as of September 30, 2014. Included are a percentage of completion by task and a list of deliverables associated with the tasks.

## **Project Overview**

Task 1: Pre-Remediation Activities

Task 2: Mobilization and Remediation Implementation

Task 3: Remedial Action Completion Report

Task 4: Project Management

Task 5: SRP Oversight

Task 6: Community Outreach

Final project achievements

## **Task 1: Pre-Remediation Activities**

This task includes the development of the USEPA required Alternative Brownfield Cleanup Analysis (ABCA) report, Site Health and Safety Plan, pre-remediation planning, preparation of plans and specifications for remediation bids, and preparation / negotiation of contracts with the Client and the Remediation Contractor.

**Status:** The goals and deliverables under Task 1 were completed, but the timeline took longer than expected. The Task extended about 1.5 years longer than the original work plan. There were *non-grant* related activities (paid by the Village) that had to occur prior to remediation, which included a soil gas sampling plan with IEPA approval, soil gas investigation, site-specific (Tier 2) remediation objective modeling, updating and preparing the remedial objectives report and the Remedial Action Plan. These non-grant items had to occur prior to finalizing the ABCA and creating the bid specs. The soil gas sampling plan was conditionally approved by IEPA on October 12, 2012, with an additional sample requested. Gaining indoor access to the on-site tenant space delayed the fieldwork. The soil gas survey was performed in mid-February 2013. A Supplemental Comprehensive Site Investigation, Remediation Objectives Report and Remedial Action Plan (Supp. CSI-ROR-RAP) (non-grant item) was submitted for IEPA review in June 2013. The remedial action was updated to be in-situ chemical treatment, following discussions with potential developers and review of site development and remediation plans. A work plan amendment was later provided to USEPA to reflect the change in the remedial action and associated budgets. The ABCA was provided for USEPA review in August, with a 30-day public review period from September 3 to October 2, 2013.

The bid for the remediation contractor was completed September 16, 2013 and published for bid requests. The bids were reviewed and evaluated at the end of September 2013. The Village Board approved the remediation contractor on October 9, 2013. At a Village Public Workshop on Oct. 16, 2013, an update on the remediation was also discussed. Negotiations occurred between remediation contractor (Redox Tech, LLC) and Village to finalize contract. Meetings between the Village, environmental contractor, remediation contractor and construction manager also occurred to prepare for remediation.

Reasons for changes in schedule: There were active leases on the building in 2012/2013 and the Village negotiated the buyout with the lease holders. The tenants moved out of the building by June 1, 2013. The completion of the Site building demolition was completed in June 2013.

Previous discussions between potential developers and the Village regarding whether the building will remain in place, also caused delays in moving forward. The building status was important because remediation would need to be modified if the building stayed in place. The final decision was to demolish the building. The west half of the building was demolished in January 2013 and the east half was just completed in June 2013.

Delays in soil gas survey fieldwork were due to site access by the tenant in the laundromat space. The Village worked with the tenant to agree on access. The field delays caused the report deliverables to also be delayed as shown on table below.

The schedule for the remediation bid was moved to occur during September 2013.

<b>Task 1 Progress</b>			
<b>Activities</b>	<b>Deliverables</b>	<b>To be Completed by (Original Date)</b>	<b>% Complete or Revised Completion Date</b>
a. Analysis of Brownfield Cleanup Alternatives	ABCA report	12/2011	100% August 2013
b. Provide copy of Remedial Action Plan to USEPA	RAP	11/2011	100%, June 2013
c. Pre-remediation Planning	Emails, memos, as needed.	03/2012	100%
d. Prepare plans and specs for bids for remediation contractors and subcontractors.	Bid documents	02/2012	100%, July-September 2013
e. Advertise for bid and obtain bids for contractors.	Advertisement and document list of contractors	01/2012	100%, Sept. 2013

f. Award contract to remediation contractor.	Documentation of award	02/2012	100%, October 2013
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Task 1, 12<sup>th</sup> Quarter Deliverables and Activities:

1. No activities

**Task 2: Mobilization and Remediation Implementation**

The Village of Romeoville will implement the Site’s remedial action plan (RAP) under this task and includes coordination with the environmental consultant and Remediation Contractor, mobilization of field personnel and machines to the site, remediation of the site soil and groundwater impacts and verification soil and groundwater sampling after completion of remediation activities; oversight of remediation field work, project management and groundwater sampling; laboratory analytical testing of verification soil and groundwater samples.

The goals and deliverables under Task 2 were completed, and the timeline started and ended at a later date than expected. The Task started about 1.5 years after the original date in the work plan, as explained below.

The remedial action was updated to be in-situ chemical treatment, following discussions with potential developers and review of site development and remediation plans. IEPA approved the RAP on 08/14/13. A work plan amendment was later provided to USEPA to reflect the change in the remedial action.

Reason for changes in schedule: The Site building was not completely demolished until June 2013. The western portion of the building was demolished in January 2013. Remediation occurred following building demolition and report approvals (IEPA approval of RAP, Public Review and USEPA approval of ABCA). Task 2 was dependent upon the completion of a majority of the items under Task 1.

Field preparation began in November and December 2013. Field layout and soil overburden occurred Dec. 3 and 5. Field work with the remediation contractor occurred Dec. 9-11, 2013. The in-situ treatment interacted with the affected soils, and verification samples occurred in early February 2014. Results of verification sampling indicated that the southern portion of the treatment area still contained elevated solvent concentrations above the RAP goals (to meet RCRA Alternative Land Disposal Restriction (LDR) Treatment Standards for Contaminated Soil (35 IAC Part 728.149 and 40 FDR Part 268.49). Based on the Villages’ redevelopment plan for the area of soil impacts, it was determined that in-situ treatment on additional soil area would be more cost-effective to reduce concentrations and potential for construction exposure. The additional soil area was treated on April 7, 2014 and verification sampling on May 8, 2014. Results of verification sampling indicated that one isolated location in the south central portion of the treatment area still contained elevated solvent concentrations above the RAP remediation objective goals. Supplemental treatment of the south central portion was performed on June 10, 2014 and verification sampling June

19, 2014. The results of verification sampling indicated the solvent concentrations were below the RAP remediation objective goals.

The additional cost in supplemental field treatments in excess of the available grant budget was paid for by the Village and used toward the grant match. The grant match items are summarized in the attached tables.

<b>Task 2 Progress</b>			
<b>Activities</b>	<b>Deliverables</b>	<b>To be Completed by (Original Date)</b>	<b>% Complete or Revised Completion Date</b>
a. Mobilize and remediate site impacts	See Task 3	03/2012	100%, June 2014
b. Conduct field oversight, verification sampling, management and air monitoring during remediation	Laboratory results and photo documentation	04/2012	100%, June 2014

Task 2, 12<sup>th</sup> Quarter Deliverables and Activities:

1. Follow-up with remediation contractors with questions regarding treatment
2. Document field supplies and subcontractor activities

**Task 3: Remediation Action Completion Report**

Upon completion of the cleanup activities included in the Remedial Action Plan, a TACO evaluation of the laboratory results and a Remedial Action Completion Report (RACR) will be completed and submitted to the IEPA Site Remediation Program Project Manager for review and approval.

The goals and deliverables under Task 3 were completed, and the timeline started at a later date than expected. The Task started 2 years after the original date in the work plan, as explained below.

Reason for changes in schedule: Remediation did not occur until winter 2013, and was not completed until summer 2014. The report was written following remediation, collection and evaluation of verification samples. Task 3 was dependent on the completion of Task 2.

<b>Task 3 Progress</b>			
<b>Activities</b>	<b>Deliverables</b>	<b>To be Completed by (Original Date)</b>	<b>% Complete or Revised Completion Date</b>
a. TACO evaluation and preparation of Remedial Action Completion Report (RACR)	RACR	07/2012	100%, Sept. 2014

Task 3, 12<sup>th</sup> Quarter Deliverables and Activities:

1. Completed RACR and submitted to IEPA and USEPA
2. Answered IEPA review questions

**Task 4: Project Management**

This task includes programmatic activities for the management of the USEPA grant, such as quarterly reports, semi-annual financial and DBE/MBE/WBE reporting and general communication with the USEPA and IEPA. Funds have also been budgeted for the preparation of a Request for Proposal (RFP) so the Village can select and contract a remediation contractor to perform the cleanup work.

The goals and deliverables under Task 4 are completed with the submittal of this final quarterly / progress report, and submittal of report copies to USEPA. The Task extended almost 2 years from the original date in the work plan, based on the delays from the other tasks.

Reason for changes in schedule: Corrected date for financial reports, this is semi-annual. The grant budget originally accounted for a time frame of 1.4 years. An additional 1.7 years was added to project time, due to delay noted under the other tasks. Therefore, the original budget was increased to account for the additional time.

<b>Task 4 Progress</b>			
<b>Activities</b>	<b>Deliverables</b>	<b>To be Completed by (Original Date)</b>	<b>% Complete or Revised Completion Date</b>
a. Communications with USEPA	Emails, memos, phone calls, as needed.	On-going through grant completion (2011 – 2013)	On-going
b. Quarterly Reports	Quarterly Reports with status on work plan tasks	Within 30 days after the completion of each quarter.	100%
c. Financial Reports	Financial Reports and DBE/MBE/WBE forms	Annually in October	100%, Semi-annually by October 31 and April 30
d. Update Property Profile Forms	Online updates of PPFs using ACRES	Quarterly	95% (waiting for final NFR date to complete)

Task 4, 12<sup>th</sup> Quarter Deliverables and Activities:

1. Quarterly Report
2. Communication between the Village and environmental consultant
3. Communication with USEPA on grant management
4. Update Property Profile on ACRES
5. Submit previous QSRs with updated match budgets and task budget reallocations

**Task 5: SRP Oversight**

The IEPA SRP Project Manager, Todd Gross, will provide technical oversight during the project. Mr. Gross, along with senior SRP management, will perform a technical review of the RACR. There is also an assessment fee for the No Further Remediation (NFR) letter.

The goals and deliverables under Task 5 are for the most part completed. IEPA has reviewed the RACR and provided the Village with a draft NFR, dated November 5, 2014. Comments to the draft NFR were provided to IEPA in December. The Task extended just over 2 years from the original date in the work plan, based on the delays from the other tasks. The Village continues to work with IEPA to complete this task after the closure of the grant. ACRES will be updated as soon as the final NFR is obtained.

Reason for changes in schedule: The SRP oversight is delayed since the remediation and subsequent report is delayed (as previously discussed in the tasks above).

<b>Task 5 Progress</b>			
<b>Activities</b>	<b>Deliverables</b>	<b>To be Completed by (Original Date)</b>	<b>% Complete or Revised Completion Date</b>
a. Close remedial site	Final NFR Letter	11/2012	January 2015
c. Record NFR letter to Site deed	Record of NFR to deed.	45 days following receipt of final NFR letter	January 2015

Task 5, 12<sup>th</sup> Quarter Deliverables and Activities:

1. Review of RACR and discussion of comments

Post 12<sup>th</sup> Quarter

1. Provide Draft NFR (Nov. 2014)
2. Discussion of draft NFR comments (Nov-Dec 2014)
3. Provide Final NFR based on draft comments (Jan. 2015)

### **Task 6: Community Outreach**

This task includes preparation of a Community Relations Plan and related community outreach activities, such as holding community meetings to provide project status, printing material/distribution and the posting of project updates to the public. The Village's website, newsletter and local newspaper will be the communication channels for announcements and printed materials. A public Administrative Record (AR) will be maintained to track documents for the Site.

The goals and deliverables under Task 6 are completed. The Task extended just over 1 year from the original date in the work plan, based on the delays from Task 1 and 2. The Village continues to update the Community and the website after the

closure of the grant. The website will be updated with this report and the final NFR letter recorded.

Reason for changes in schedule: Discussions with Village and potential developers on what would be done with the site building caused delay and potential change in implementing remediation and the schedule. The public review period was moved based on the revised remediation schedule.

Status: An administrative record was created May 15, 2012 and is currently available for public review at the Village Hall, as well as on the Village website. The administrative record was last updated October 3, 2014 and is attached. A final Community Relations Plan is on file for public review. A fact sheet was also created by the Village in early April 2013.

A webpage was created on the Village website for the Cleanup Activities and is active for public viewing. <http://www.romeoville.org/spartansquarecleanup.aspx>. The website and document information has been announced at televised board meetings.

A Notice of Public Review Period was posted on the webpage in Aug/Sept. 2013 and in the local newspaper for review of the ABCA. The 30-day public review period was from Sept. 3 to Oct. 2, 2013. There were no public comments to the ABCA.

<b>Task 6 Progress</b>			
<b>Activities</b>	<b>Deliverables</b>	<b>To be Completed by (Original Date)</b>	<b>% Complete or Revised Completion Date</b>
a. Community Relations Plan	Community Relations Plan	11/2011	Completed March 25, 2013
b. Public announcement, 30-day public comment period on ABCA, and response to any public comments	Public announcement and any comment responses to ABCA on cleanup plan, Decision Memorandum	02/2012	Completed, Oct. 2013
c. Administrative Record	List of available public documents and files	12/2011	100%, Updated Oct. 2014
c. Village meetings	Meeting Agendas and meeting minutes	On-going monthly through site closure	100%

Task 6, 12<sup>th</sup> Quarter Deliverables and Activities:

1. Provide monthly updates to the Village Board on the status of project activities and grant.
2. Update Administrative Record, as needed.
3. Update Village website with RACR and revised quarterly reports

**Final Project Achievements (Outputs, Outcomes)**

**Outputs:** specific and measurable products, services, and/or processes that you achieve during the project period.

As the tasks outlined, many outputs have been accomplished during the project period. The output documents and services include:

- ABCA
- Public review period
- Decision Memorandum
- Bid documents
- Fact Sheet
- Administrative Record
- Community Relations Plan
- Field implementations of the remediation
- Quarterly Reports
- ACRES updates
- Remedial Action Completion Report
- Draft NFR letter
- Financial reporting

**Outcomes:** changes or benefits resulting directly from your reported outputs.

Many of the output documents and services were to prepare for the remediation and keep the public and IEPA/USEPA informed of the remediation plan. The final outcome is the reason the remediation was performed and the use of the grant helped the Village achieve this. The outcome of the remediation is the reduction of chemicals of concern in soil and groundwater to non-hazardous concentrations, without the regulatory requirement for engineered barriers, to assist the Village in the redevelopment of the property. The completion of the remediation also provides a No Further Remediation (NFR) letter from IEPA that will be attached to the deed. A draft NFR letter has been reviewed and comments provided to IEPA. The final NFR letter is anticipated to be received in January 2015.

#### **Attachments**

- Administrative Record, October 2014
- Budget Status Table (summary)
- Contractual budget table
- Grant Match Budget Status Table with supporting tables
- Final MBE/WBE form (copy)
- Final Federal Finance Report (copy)

SPARTANS' SQUARE SHOPPING CENTER  
SWC Illinois Route 53 and Alexander Circle  
**ADMINISTRATIVE RECORD**  
VILLAGE OF ROMEOVILLE, VILLAGE CLERK'S OFFICE

## Reports

1. *Phase I Environmental Site Assessment*, Spartans' Square Shopping Center, SWC Illinois Route 53 (Independence Blvd.) and Phelps Avenue, Romeoville, IL, V3 Companies, February 13, 2008. Included in Appendix of Report #4 below.
2. *Phase II Environmental Site Assessment*, Spartans Square Shopping Center, SWC Illinois Rte 53 (Independence Boulevard) and Phelps Avenue, Romeoville, IL, V3 Companies of Illinois, LTD, February 6, 2008. Included in Appendix of Report #4 below.
3. *Passive Soil-Gas Survey*, Dry Cleaner, Romeoville, IL, Beacon Environmental Services, Inc. August 27, 2008. Included in Appendix of Report #4 below.
4. *Comprehensive Site Investigation and Remediation Objectives Report (CSI/ROR)*, Spartans' Square Shopping Center, SWC Illinois Route 53 and Alexander Circle, (3-23 Terrace Lane, 615-625 Access Drive), Romeoville, IL, V3 Companies, May 21, 2010.
5. *IEPA review letter of CSI/ROR*, Spartans' Square Shopping Center, Romeoville, IL, Illinois Environmental Protection Agency, February 18, 2011.
6. *Community Relations Plan*, Spartans' Square Shopping Center, Romeoville, IL, Village of Romeoville, Updated March 2013.
7. *Fact Sheet No. 1-April 2013*, Spartans' Square Shopping Center, Romeoville, IL, Village of Romeoville, April 2013.
8. *Response to February 18, 2011 review letter of CSI/ROR and Supplemental Comprehensive Site Investigation, Remediation Objectives Report and Remedial Action Plan*, Spartans' Square Shopping Center, Romeoville, IL, V3 Companies, June 21, 2013.
9. *Amendment 1 to Supplemental Comprehensive Site Investigation, Remediation Objectives Report and Remedial Action Plan*, Spartans' Square Shopping Center, Romeoville, IL, V3 Companies, August 1, 2013.
10. *IEPA review letter of Response to comments letter dated June 21, 2013 and Supplemental Comprehensive Site Investigation*,

*Remediation Objectives Report and Remedial Action Plan*, Spartans' Square Shopping Center, Romeoville, IL, Illinois Environmental Protection Agency, August 14, 2013.

11. *Analysis of Brownfields Cleanup Alternatives*, Spartans' Square Shopping Center, Romeoville, IL, V3 Companies, August 26, 2013
12. *Decision Memo*, Spartans' Square Shopping Center, Romeoville, IL, V3 Companies, October 2013
13. *Remedial Action Completion Report*, Spartans' Square Shopping Center, Romeoville, IL, V3 Companies, August 2014.
14. Letter to IEPA for Remedial Action Completion Report (RACR) Review, V3 Companies, September 22, 2014.
15. Notice of Public Review Period
16. Quarterly Reports

#### Regulation References

- Title 35, IAC Part 740: Site Remediation Program (SRP), <http://www.ipcb.state.il.us/documents/dsweb/Get/Document-33436/>
- Title 35, IAC Part 742: Tiered Approach To Corrective Action Objectives (TACO), <http://www.ipcb.state.il.us/documents/dsweb/Get/Document-38408/>

**Budget: Hazardous Cleanup (\$200,000 grant, \$40,000 cost-share) 12th Quarter -Final quarterly report**

Budget Categories	Task 1: Pre-Remediation Activities					Task 2: Mobilization & Remediation Implementation					Task 3: Remedial Action Completion Report				
	Amount Budgeted	Current Quarter Expenses	Previous Expenses	Total Expenses	Total Remaining	Amount Budgeted	Current Quarter Expenses	Previous Expenses	Total Expenses	Total Remaining	Amount Budgeted	Current Quarter Expenses	Previous Expenses	Total Expenses	Total Remaining
Personnel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00	\$166.00	\$0.00	\$166.00	\$34.00
Travel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,500.00	\$0.00	\$3,500.00	\$3,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Contractual	\$41,995.00	\$0.00	\$41,994.02	\$41,994.02	\$0.98	\$92,095.00	\$4,180.35	\$87,914.65	\$92,095.00	\$0.00	\$25,700.00	\$10,448.75	\$15,212.50	\$25,661.25	\$38.75
Contractual (grant match)	\$20,626.00	\$0.00	\$20,625.99	\$20,625.99	\$0.01	\$8,024.00	\$35,940.50	\$17,376.63	\$53,317.13	-\$45,293.13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
SRP fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total</b>	<b>\$62,621.00</b>	<b>\$0.00</b>	<b>\$62,620.01</b>	<b>\$62,620.01</b>	<b>\$0.99</b>	<b>\$103,619.00</b>	<b>\$40,120.85</b>	<b>\$108,791.28</b>	<b>\$148,912.13</b>	<b>-\$45,293.13</b>	<b>\$25,900.00</b>	<b>\$10,614.75</b>	<b>\$15,212.50</b>	<b>\$25,827.25</b>	<b>\$72.75</b>
Budget Categories	Task 4: Program Management					Task 5: SRP Oversight					Task 6: Community Outreach				
	Amount Budgeted	Current Quarter Expenses	Previous Expenses	Total Expenses	Total Remaining	Amount Budgeted	Current Quarter Expenses	Previous Expenses	Total Expenses	Total Remaining	Amount Budgeted	Current Quarter Expenses	Previous Expenses	Total Expenses	Total Remaining
Personnel	\$4,600.00	\$546.00	\$3,998.70	\$4,544.70	\$55.30	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,300.00	\$83.00	\$2,218.67	\$2,301.67	-\$1.67
Travel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Supplies	\$300.00	\$0.00	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$450.00	\$0.00	\$442.25	\$442.25	\$7.75
Contractual	\$28,800.00	\$0.00	\$28,800.11	\$28,800.11	\$0.11	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,410.00	\$0.00	\$2,410.00	\$2,410.00	\$0.00
Contractual (grant match)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
SRP fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,000.00	\$5,355.01	\$3,684.61	\$9,039.62	-\$39.62	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total</b>	<b>\$33,700.00</b>	<b>\$546.00</b>	<b>\$33,098.81</b>	<b>\$33,644.81</b>	<b>\$55.19</b>	<b>\$9,000.00</b>	<b>\$5,355.01</b>	<b>\$3,684.61</b>	<b>\$9,039.62</b>	<b>-\$39.62</b>	<b>\$5,160.00</b>	<b>\$83.00</b>	<b>\$5,070.92</b>	<b>\$5,153.92</b>	<b>\$6.08</b>

	Cost Share=20%(included in Tasks above & summarized here)				
	Amount Budgeted	Current Quarter Expenses	Previous Expenses	Total Expenses	Total Remaining
Task 1: Pre-Remediation Activities	\$20,626.00	\$0.00	\$20,625.99	\$20,625.99	\$0.01
Task 2: Mobilization & Remediation Implementation	\$11,524.00	\$35,940.50	\$20,876.63	\$56,817.13	-\$45,293.13
Task 3: Remedial Action Completion Report	\$200.00	\$166.00	\$0.00	\$166.00	\$34.00
Task 4: Program Management	\$4,900.00	\$546.00	\$4,298.70	\$4,844.70	\$55.30
Task 5: SRP Oversight	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Task 6: Community Outreach	\$2,750.00	\$83.00	\$2,660.92	\$2,743.92	\$6.08
<b>Cost Share Totals</b>	<b>\$40,000.00</b>	<b>\$36,735.50</b>	<b>\$48,462.24</b>	<b>\$85,197.74</b>	<b>-\$45,197.74</b>

**Calculation for Cost Share provided separately for Personnel and Grant Match items**

	Total (Grant + Cost Share)				
	Amount Budgeted	Current Quarter Expenses	Previous Expenses	Total Expenses	Total Remaining
Personnel	\$7,100.00	\$795.00	\$6,217.37	\$7,012.37	\$87.63
Travel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Supplies	\$4,250.00	\$0.00	\$4,242.25	\$4,242.25	\$7.75
Contractual	\$191,000.00	\$14,629.10	\$176,331.28	\$190,960.38	\$39.62
Contractual (grant match)**	\$28,650.00	\$35,940.50	\$38,002.62	\$73,943.12	-\$45,293.12
SRP fees	\$9,000.00	\$5,355.01	\$3,684.61	\$9,039.62	-\$39.62
<b>Total</b>	<b>\$240,000.00</b>	<b>\$56,719.61</b>	<b>\$228,478.13</b>	<b>\$285,197.74</b>	<b>-\$45,197.74</b>

Cost share is labor spent on remediation backfill discussions, soil management, Village status meetings, project/grant management, Village meetings with Site contractor, website update and contractor field activities. Review of RACR report, provide comments to V3. \*\*The cost share amount is negative under Task 2, indicating the Village paid more than the required cost share because the cost of the remediation project exceeded the grant budget.

Village of Romeoville USEPA CLEANUP GRANT HAZARDOUS MATERIALS (07292CU2011.HAZ)				June 30, 2014 - July 27, 2014			July 28, 2014 - Aug. 31, 2014			Sept. 1, 2014 - Sept. 28, 2014			12th Quarter Total	
T A S K	Tasks & Activities	Task Codes	GRANT BUDGET (Reallocation)	DOLLARS REMAINING	Expended as of Last Period	Current Expenditure	Expended to Date	Expended as of Last Period	Current Expenditure	Expended to Date	Expended as of Last Period	Current Expenditure	Expended to Date	
1	<b>PRE-REMEDATION PLANNING</b>		\$41,995.00	\$0.98	\$41,994.02	\$0.00	\$41,994.02	\$41,994.02	\$0.00	\$41,994.02	\$41,994.02	\$0.00	\$41,994.02	\$0.00
	Pre-Remediation Planning	N01A	\$18,800.00	\$4.73	\$18,795.27	\$0.00	\$18,795.27	\$18,795.27	\$0.00	\$18,795.27	\$18,795.27	\$0.00	\$18,795.27	\$0.00
	Bid Specs and Contracts	N01B	\$16,415.00	-\$1.25	\$16,416.25	\$0.00	\$16,416.25	\$16,416.25	\$0.00	\$16,416.25	\$16,416.25	\$0.00	\$16,416.25	\$0.00
	ABCA & Health & Safety Plan	N01C	\$6,780.00	-\$2.50	\$6,782.50	\$0.00	\$6,782.50	\$6,782.50	\$0.00	\$6,782.50	\$6,782.50	\$0.00	\$6,782.50	\$0.00
2	<b>MOBILIZATION &amp; REMEDIATION IMPLEMENTATION</b>		\$92,095.00	\$0.00	\$87,914.65	\$2,638.45	\$90,553.10	\$90,553.10	\$15.50	\$90,568.60	\$90,568.60	\$1,526.40	\$92,095.00	\$4,180.35
	Remediation Field Activities	N02A	\$34,990.00	-\$0.79	\$34,990.79	\$0.00	\$34,990.79	\$34,990.79	\$0.00	\$34,990.79	\$34,990.79	\$0.00	\$34,990.79	\$0.00
	Equipment - Field	N00B	\$1,945.00	\$4.77	\$1,920.23	\$20.00	\$1,940.23	\$1,940.23	\$0.00	\$1,940.23	\$1,940.23	\$0.00	\$1,940.23	\$20.00
	Direct Expenses	N00C	\$160.00	\$0.87	\$134.93	\$8.70	\$143.63	\$143.63	\$15.50	\$159.13	\$159.13	\$0.00	\$159.13	\$24.20
3	Contractor Remediation & Laboratory Analysis	N00D	\$55,000.00	-\$4.85	\$50,868.70	\$2,609.75	\$53,478.45	\$53,478.45	\$0.00	\$53,478.45	\$53,478.45	\$1,526.40	\$55,004.85	\$4,136.15
	<b>REMEDIAL ACTION COMPLETION REPORT (RACR)</b>		\$25,700.00	\$38.75	\$15,212.50	\$1,833.75	\$17,046.25	\$17,046.25	\$8,615.00	\$25,661.25	\$25,661.25	\$0.00	\$25,661.25	\$10,448.75
4	RACR	N03A	\$25,700.00	\$38.75	\$15,212.50	\$1,833.75	\$17,046.25	\$17,046.25	\$8,615.00	\$25,661.25	\$25,661.25	\$0.00	\$25,661.25	\$10,448.75
	<b>PROGRAM MANAGEMENT</b>		\$28,800.00	-\$0.11	\$28,800.11	\$0.00	\$28,800.11	\$28,800.11	\$0.00	\$28,800.11	\$28,800.11	\$0.00	\$28,800.11	\$0.00
5	Program Management	N04A	\$28,800.00	-\$0.11	\$28,800.11	\$0.00	\$28,800.11	\$28,800.11	\$0.00	\$28,800.11	\$28,800.11	\$0.00	\$28,800.11	\$0.00
	<b>SRP Oversight (not a V3 item)</b>		\$9,000.00	-\$39.62	\$3,684.61	\$0.00	\$3,684.61	\$3,684.61	\$3,284.04	\$6,968.65	\$6,968.65	\$2,070.97	\$9,039.62	\$5,355.01
6	IEPA Report Review Fees & NFR Fee	-----	\$9,000.00	-\$39.62	\$3,684.61	\$0.00	\$3,684.61	\$3,684.61	\$3,284.04	\$6,968.65	\$6,968.65	\$2,070.97	\$9,039.62	\$5,355.01
	<b>COMMUNITY OUTREACH</b>		\$2,410.00	\$0.00	\$2,410.00	\$0.00	\$2,410.00	\$2,410.00	\$0.00	\$2,410.00	\$2,410.00	\$0.00	\$2,410.00	\$0.00
6	Community Relations Plan	N05A	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00	\$0.00	\$1,000.00	\$0.00
	Community Relations, Update AR	N05B	\$1,410.00	\$0.00	\$1,410.00	\$0.00	\$1,410.00	\$1,410.00	\$0.00	\$1,410.00	\$1,410.00	\$0.00	\$1,410.00	\$0.00

**% TO DATE**

WBE Percentage (12% goal)	0.76%										0.76%			0.8%
MBE Percentage (5% goal)	3.13%					1.30%								1.3%

<b>TOTALS</b>	\$200,000.00	\$0.00	\$180,015.89	\$4,472.20	\$184,488.09	\$184,488.09	\$11,914.54	\$196,402.63	\$196,402.63	\$3,597.37	\$200,000.00	\$19,984.11
V3 Invoice Total				\$4,472.20			\$8,630.50	(partial invoice)		\$1,526.40	partial invoice	\$14,629.10
	<b>GRANT BUDGET</b>	<b>REMAINING</b>			(partial invoice)			Village paid IEPA \$248.04 and Andrews \$3036		\$2070.97 applied to IEPA review invoice		

**MUNICIPAL GRANT MATCH**  
**U.S. EPA BROWNFIELD CLEANUP COOPERATIVE AGREEMENT: BF00E00881-0**

**Cleanup Grant Match**  
**Spartans' Square - Romeoville, Illinois**

**GRANT QUARTER**

GRANT QUARTER	1		2		3		4		5			6			7	
YEAR	2011		2012		2012		2012		2012			2013			2013	
PERIOD	Oct 1 - Dec 31		Jan 1 - Mar 31		Apr 1 - Jun 30		Jul 1 - Sep 30		Oct 1 - Dec 31			Jan 1 - Mar 31			Apr 1 - Jun 30	
ACTIVITY	Community Involvement	Project & Grant Management	Pre-remediation Activities	Community Involvement	Project & Grant Management	Pre-remediation Activities	Community Involvement	Project & Grant Management	Pre-remediation Activities	Project & Grant Management						
Personnel	\$0	\$768	\$1,264	\$536	\$41	\$430	\$183	\$435	-	\$69	\$0	-	\$110	\$41	-	\$41
Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Supplies/Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Non-grant contractual	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,275	\$0	\$0	\$481	\$0	\$0	\$15,614	\$0
QUARTER TOTAL	\$0	\$768	\$1,264	\$536	\$41	\$430	\$183	\$435	\$4,275	\$69	\$0	\$481	\$110	\$41	\$15,614	\$41
<b>TOTAL TO DATE</b>	<b>\$768</b>		<b>\$2,568</b>		<b>\$3,040</b>		<b>\$3,658</b>		<b>\$8,002</b>			<b>\$8,635</b>			<b>\$24,290</b>	

GRANT QUARTER	8			9			10			11			12			Total To Date
YEAR	2013			2013			2014			2014			2014			
PERIOD	Jul 1 - Sep 30			Oct 1 - Dec 31			Jan 1 - Mar 31			Apr 1 - Jun 30			Jul 1 - Sep 30			
ACTIVITY	Community Involvement	Project & Grant Management	Pre-remediation Activities	Community Involvement	Project & Grant Management	Remediation Implementation	Community Involvement	Project & Grant Management	Remediation Implementation	Community Involvement	Project & Grant Management	RACR Review	Community Involvement	Project & Grant Management		
Personnel	\$0	\$83	-	\$176	\$720	\$0	\$195	\$472	\$0	\$108	\$546	\$166	\$83	\$546		
Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
Supplies/Equipment	\$42	\$0	\$0	\$0	\$0	\$3,500	\$400	\$300	\$0	\$0	\$0	\$0	\$0	\$0		
Non-grant contractual	\$0	\$0	\$1,636	\$0	\$0	\$2,225	\$0	\$0	\$13,771	\$0	\$0	\$35,941	\$0	\$0		
QUARTER TOTAL	\$42	\$83	\$1,636	\$176	\$720	\$5,725	\$595	\$772	\$13,771	\$108	\$546	\$36,106	\$83	\$546		
<b>TOTAL TO DATE</b>	<b>\$26,051</b>			<b>\$26,948</b>			<b>\$34,039</b>			<b>\$48,464</b>			<b>\$85,199</b>			<b>\$85,199</b>

TOTAL REQUIRED MUNICIPAL GRANT MATCH (20%) = \$40,000

**Village of Romeoville**  
**USEPA Cleanup Grant - Hazardous Materials**  
**Contractual Items for Grant Match (paid by Village)**

Contractor	Billing Period	Invoice No.	Invoice Amount	Service Description	
					subtotals
V3	4/29-5/26/12	512250	1,425.00	Remediation options/changes if building remains in place	4,275.00
V3	7/29 - 8/25/12	812086	2,255.00		
V3	8/26 - 9/29/12	912282	595.00		
V3	12/30/12 - 01/26/13	113241	43.75	Tier 2 modeling, ROR-RAP report to IEPA	16,350.99
V3	02/24/13-03/30/13	313144	437.50		
V3	03/31/13-04/27/13	413293	3,745.00		
V3	04/28/13-05/25/13	513295	4,006.25		
V3	05/26/13-06/29/13	613149	6,482.50		
V3	09/01/13-9/28/13	913051	1,635.99		
V3	3/30-4/26/14	414137RVSD	1,207.00	Remediation field activities and PM extras	
V3	4/27-5/31/14	514104	5,659.38		
V3	6/1-6/28/14	614302	6,904.75		
V3	6/29-7/26/14	714077	3,196.25		
V3	7/27-8/30/14	814069	2,765.00		
V3	8/31-9/27/14	914101	679.25		
Harbour /Orange Crush	Jun-13		1,380.50	Test pits for collecting soil samples to use as remediation site backfill	
	Dec-13	3066	2,225.00	Remove overburden soils to prepare site for access to remediation	
Redox	May-14	2635	24,400.00	2nd insitu treatment	
	Aug-14	2664	4,900.00	3rd insitu treatment	
			<b>\$ 35,940.50</b>	12th Quarter sub total (July-Sept. 2014)	
			<b>\$ 73,943.12</b>	Total	



**MBE/WBE UTILIZATION UNDER FEDERAL GRANTS  
 AND COOPERATIVE AGREEMENTS**

**PART I. (Reports are required even if no procurements are made during the reporting period.)**

<b>1A. FEDERAL FISCAL YEAR</b> (Oct. 1-Sep 30)  20 <u>14</u>	<b>1B. REPORTING PERIOD</b> (Check ALL appropriate boxes) <input type="checkbox"/> 1 <sup>st</sup> (Oct-Dec) <input type="checkbox"/> 2 <sup>nd</sup> (Jan-Mar) <input type="checkbox"/> 3 <sup>rd</sup> (Apr-Jun) <input type="checkbox"/> 4 <sup>th</sup> (Jul-Sep) <input type="checkbox"/> Semi-Annual (Oct-Mar) <input type="checkbox"/> Semi-Annual (Apr-Sep) <input type="checkbox"/> Annual <input checked="" type="checkbox"/> Check if this is the last report for the project (Project completed).																				
<b>1C. REVISION OF A PRIOR REPORT?</b> Y or N Year: _____ Quarter: <u>1<sup>st</sup></u>	<b>BRIEFLY DESCRIBE THE REVISIONS YOU ARE MAKING:</b>																				
<b>2A. EPA FINANCIAL ASSISTANCE OFFICE ADDRESS</b> ( ATTN: DBE Coordinator)  77 W Jackson Blvd (MC-10J), Chicago, IL 60604	<b>3A. RECIPIENT NAME AND ADDRESS</b>  Village of Romeoville, 1050 W Romeo Rd, Romeoville, IL 60																				
<b>2B. EPA DBE COORDINATOR</b> Name: <u>Adrienne M. Callahan</u> E-mail: <u>callahan.adrienne@epa.gov</u>	<b>2C. PHONE:</b> 312-353-5556 Fax: 312-353-9096	<b>3B. RECIPIENT REPORTING CONTACT:</b> Name: <u>Dawn Caldwell</u> E-mail: <u>DCaldwell@Romeoville.011</u>	<b>3C. PHONE:</b> 815-886-0279 Fax:																		
<b>4A. FINANCIAL ASSISTANCE AGREEMENT ID NUMBER</b> <small>(SRF State Recipients, refer to Instructions for Completion of blocks 4A, 5A and 5C.)</small> <u>BF-00E00881-0</u>	<b>4B. FEDERAL FINANCIAL ASSISTANCE PROGRAM TITLE or CFDA NUMBER:</b>  66.818																				
<b>5A. TOTAL ASSISTANCE AGREEMENT AMOUNT</b> <small>(SRF State Recipients, refer to Instructions for Completion of blocks 4A, 5A and 5C.)</small>  EPA Share: \$ <u>200,000.00</u>  Recipient Share: \$ <u>40,000.00</u>	<b>5B. If NO procurement and NO accomplishments were made this reporting period</b> (by the recipients, sub-recipients, loan recipients, and prime contractors), <b>CHECK</b> and <b>SKIP</b> to Block No. 7. ( <u>Procurements</u> are all expenditures through contract, order, purchase, lease or barter of supplies, equipment, construction, or services needed to complete Federal assistance programs. <u>Accomplishments</u> , in this context, are procurements made with MBEs and/or WBEs.)  <input type="checkbox"/>																				
<b>5C. Total Procurements This Reporting Period</b> <small>(Only include amount not reported in any prior reporting period)</small>  Total Procurement Amount \$ <u>8,313.50</u> (Include total dollar values awarded by recipient, sub-recipients and SRF loan recipients, including MBE/WBE expenditures.)																					
<b>5D.</b> Were sub-awards issued under this assistance agreement? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Were contracts issued under this assistance agreement? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>																					
<b>5E. MBE/WBE Accomplishments This Reporting Period</b>  Actual MBE/WBE Procurement Accomplished: <small>(Include total dollar values awarded by recipient, sub-recipients, SRF loan recipients and Prime Contractors.)</small> <table style="width:100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;"><u>Construction</u></th> <th style="text-align: center;"><u>Equipment</u></th> <th style="text-align: center;"><u>Services</u></th> <th style="text-align: center;"><u>Supplies</u></th> <th style="text-align: center;"><u>Total</u></th> </tr> </thead> <tbody> <tr> <td><b>\$MBE:</b></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;"><u>6,413.50</u></td> <td style="text-align: center;">_____</td> <td style="text-align: center;"><u>6,413.50</u></td> </tr> <tr> <td><b>\$WBE:</b></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;"><u>1,900.00</u></td> <td style="text-align: center;">_____</td> <td style="text-align: center;"><u>1,900.00</u></td> </tr> </tbody> </table>					<u>Construction</u>	<u>Equipment</u>	<u>Services</u>	<u>Supplies</u>	<u>Total</u>	<b>\$MBE:</b>	_____	_____	<u>6,413.50</u>	_____	<u>6,413.50</u>	<b>\$WBE:</b>	_____	_____	<u>1,900.00</u>	_____	<u>1,900.00</u>
	<u>Construction</u>	<u>Equipment</u>	<u>Services</u>	<u>Supplies</u>	<u>Total</u>																
<b>\$MBE:</b>	_____	_____	<u>6,413.50</u>	_____	<u>6,413.50</u>																
<b>\$WBE:</b>	_____	_____	<u>1,900.00</u>	_____	<u>1,900.00</u>																
<b>6. COMMENTS:</b> (If no MBE/WBE procurements were accomplished during the reporting period, please explain what steps you are taking to achieve the MBE/WBE Program requirements specified in the terms and conditions of the Assistance Agreement.)  The MBE sub is the lab and costs were less than originally budgeted. The WBE sub was planned as remediation contractor, but the remediation action changed, and no specialized contractors available for the in-situ field work.																					
<b>7. NAME OF RECIPIENT'S AUTHORIZED REPRESENTATIVE</b> <u>Dawn Caldwell</u>	<b>TITLE</b> <u>Assistant Village Manager</u>																				
<b>8. SIGNATURE OF RECIPIENT'S AUTHORIZED REPRESENTATIVE</b> 	<b>DATE</b> <u>12/12/14</u>																				

**PART II.**

**MBE/WBE PROCUREMENTS MADE DURING REPORTING PERIOD**  
**EPA Financial Assistance Agreement Number: 00E00881-0**

1. Procurement Made By			2. Business Enterprise		3. \$ Value of Procurement	4. Date of Procurement MM/DD/YY	5. Type of Product or Services <sup>A</sup> (Enter Code)	6. Name/Address/Phone Number of MBE/WBE Contractor or Vendor
Recipient	Sub-Recipient and/or SRF Loan Recipient	Prime	Minority	Women				
		✓		✓	\$1,900.00	5/8/14	3	RW Collins, 7225 W 66th St, Chicago, IL 60638 708-458-6868
		✓	✓		\$2,372.50	5/8/14	3	STAT Analysis Corp , 2242 W. Harrison, Suite 200, Chicago, IL 60612, 312-733-0551
		✓	✓		\$4,041.00	7/15/13	3	STAT Analysis Corp , 2242 W. Harrison, Su

Type of product or service codes:

1 = Construction

2 = Supplies

3 = Services

4 = Equipment

Note: Refer to Terms and conditions of your Assistance Agreement to determine the frequency of reporting. Recipients are required to submit MBE/WBE reports to EPA beginning with the Federal fiscal year quarter the recipients receive the award, continuing until the project is completed.

**FEDERAL FINANCIAL REPORT**

(Follow form instructions)

1. Federal Agency and Organizational Element to Which Report is Submitted USEPA, Las Vegas Finance Center P.O. Box 98515 Las Vegas, NV 89193	2. Federal Grant or Other Identifying Number Assigned by Federal Agency (To report multiple grants, use FFR Attachment) BF - 00E00881-0	Page of 1 1 pages
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3. Recipient Organization (Name and complete address including Zip code)  
 Village of Romeoville  
 1050 W. Romeo Road, Romeoville, IL 60446

4a. DUNS Number 06-997-8674	4b. EIN 36-6009349	5. Recipient Account Number or Identifying Number (To report multiple grants, use FFR Attachment) Brownfield Cleanup Grant	6. Report Type <input type="checkbox"/> Quarterly <input type="checkbox"/> Semi-Annual <input type="checkbox"/> Annual <input checked="" type="checkbox"/> Final	7. Basis of Accounting <input type="checkbox"/> Cash <input checked="" type="checkbox"/> Accrual
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8. Project/Grant Period (Month, Day, Year)  
 From: 10/01/11 To: 09/30/14

9. Reporting Period End Date (Month, Day, Year)  
 09/30/14

10. Transactions Cumulative

*(Use lines a-c for single or combined multiple grant reporting)*

**Federal Cash (To report multiple grants separately, also use FFR Attachment):**

a. Cash Receipts	0
b. Cash Disbursements	200,000
c. Cash on Hand (line a minus b)	0

*(Use lines d-o for single grant reporting)*

**Federal Expenditures and Unobligated Balance:**

d. Total Federal funds authorized	200,000
e. Federal share of expenditures	200,000
f. Federal share of unliquidated obligations	0
g. Total Federal share (sum of lines e and f)	200,000
h. Unobligated balance of Federal funds (line d minus g)	0

**Recipient Share:**

i. Total recipient share required	40,000
j. Recipient share of expenditures	40,000
k. Remaining recipient share to be provided (line i minus j)	0

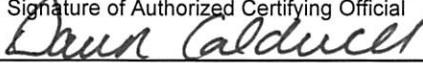
**Program Income:**

l. Total Federal share of program income earned	0
m. Program income expended in accordance with the deduction alternative	0
n. Program income expended in accordance with the addition alternative	0
o. Unexpended program income (line l minus line m or line n)	0

11.	a. Type	b. Rate	c. Period From	Period To	d. Base	e. Amount Charged	f. Federal Share
Indirect Expense							
						<b>g. Totals:</b>	0

12. Remarks: Attach any explanations deemed necessary or information required by Federal sponsoring agency in compliance with governing legislation:

13. Certification: By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and intent set forth in the award documents. I am aware that any false, fictitious, or fraudulent information may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)

a. Typed or Printed Name and Title of Authorized Certifying Official Dawn Caldwell, Assistant Village Manager	c. Telephone (Area code, number, and extension) 815-886-0279 d. Email Address <a href="mailto:dcaldwell@romeoville.org">dcaldwell@romeoville.org</a>
b. Signature of Authorized Certifying Official 	e. Date Report Submitted (Month, Day, Year) 12/29/14 14. Agency use only:

Standard Form 425 - Revised 10/11/2011  
 OMB Approval Number: 0348-0061  
 Expiration Date: 2/28/2015

**Paperwork Burden Statement**  
 According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is 0348-0061. Public reporting burden for this collection of information is estimated to average 1.5 hours per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0061), Washington, DC 20503.