



Village of Romeoville
Administration Department

1050 W. Romeo Road
Romeoville, IL 60446
Phone: (815) 886-7200
www.romeoville.org

Brownfields Cleanup Quarterly Report

Grantee Name: Village of Romeoville
1050 W. Romeo Road
Romeoville, IL 60446

Cooperative Agreement #: BF 00E00881-0

Start Date: October 1, 2011

End Date: September 30, 2014

Quarterly Report Number: 6

Date Submitted: April 30, 2013

Federal Fiscal Quarters: January 1, 2013 – March 31, 2013

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Introduction

This Quarterly Report provides insight as to the activities that have taken place during the quarter of the administration of the Village of Romeoville, Illinois Brownfields Cleanup Grants for the Spartans' Square Shopping Center Redevelopment Site. The Assistant Village Manager is responsible for the administration of the Cleanup Grant.

The Village of Romeoville's USEPA Approved Cleanup Grant Work Plan contains six tasks to be completed. This report will supply information on the status of the tasks as of March 31, 2013. Included are a percentage of completion by task and a list of deliverables associated with the tasks.

Project Overview

Task 1: Pre-Remediation Activities

Task 2: Mobilization and Remediation Implementation

Task 3: Remedial Action Completion Report

Task 4: Project Management

Task 5: SRP Oversight

Task 6: Community Outreach

Task 1: Pre-Remediation Activities

This task includes the development of the USEPA required Alternative Brownfield Cleanup Analysis (ABCA) report, Site Health and Safety Plan, pre-remediation planning, preparation of plans and specifications for remediation bids, and preparation / negotiation of contracts with the Client and the Remediation Contractor.

Status: There are *non-grant* related activities (paid by the Village) that must occur prior to remediation, which includes a soil gas sampling plan with IEPA approval, soil gas investigation, site-specific (Tier 2) remediation objective modeling, updating and preparing the remedial objectives report and the Remedial Action Plan. These non-grant items must occur first, prior to finalizing the ABCA and creating the bid specs. A draft of the ABCA was started (September 2012) and will be provided for review following results from soil gas sampling, but not submitted for public review until the remediation plan is closer for implementation. The soil gas sampling plan was conditional approved by IEPA on October 12, 2012, with an additional sample requested. Gaining indoor access to the on-site tenant space delayed the fieldwork. The soil gas survey was performed in mid-February 2013.

Discussions about the specifications for the remediation bid and field sequencing have occurred between the Village, V3, Demolition contractor and Construction company.

Reasons for changes in schedule: Updated site planning indicates the Site building will not be completely demolished until late spring 2013. There are active leases on the building and the Village has negotiated the buyout with the lease holders. The lease buy-out indicates the current tenants will be out of the building by June 1, 2013.

Previous discussions between potential developers and the Village regarding whether the building will remain in place, also caused delays in moving forward. The building status was important because remediation would need to be modified if the building stayed in place. The final decision was to demolish the building. The west half of the building was demolished in January.

Delays in soil gas survey fieldwork were due to site access by the tenant in the laundromat space. The Village worked with the tenant to agree on access. The field delays caused the report deliverables to also be delayed as shown on table below.

The schedule for the remediation bid was moved up to occur during this spring.

Task 1 Progress			
Activities	Deliverables	To be Completed by (Original Date)	% Complete or Revised Completion Date
a. Analysis of Brownfield Cleanup Alternatives	ABCA report	12/2011	40%
b. Provide copy of Remedial Action Plan to USEPA	RAP	11/2011	May 2013
c. Pre-remediation Planning	Emails, memos, as needed.	03/2012	June 2013
d. Prepare plans and specs for bids for remediation contractors and subcontractors.	Bid documents	02/2012	May-June 2013
e. Advertise for bid and obtain bids for contractors.	Advertisement and document list of contractors	01/2012	May 2013
f. Award contract to remediation contractor.	Documentation of award	02/2012	June 2013

Task 1, 6th Quarter Deliverables and Activities:

1. Discussed building status and next steps
2. Prepare draft of ABCA
3. Determine bid spec and remediation sequencing

Task 1, 7th Quarter Anticipated Deliverables and Activities:

1. Complete draft of ABCA and provide for USEPA review
2. Complete draft of Supplemental CSI/ROR and RAP and provide to IEPA and USEPA for review
3. Prepare remediation bid specs
4. Advertise for bid and obtain bids for remediation
5. Bid reviews and award determination

Task 2: Mobilization and Remediation Implementation

The Village of Romeoville will implement the Site's remedial action plan (RAP) under this task and includes coordination with the environmental consultant and Remediation Contractor, mobilization of field personnel and machines to the site, remediation of the site soil and groundwater impacts and verification soil and groundwater sampling after completion of remediation activities; oversight of remediation field work, project management and groundwater sampling; laboratory analytical testing of verification soil and groundwater samples.

Reason for changes in schedule: Site building will not be completely demolished until late spring 2013. Remediation will occur after building demolition and report approvals. The western portion of the building was demolished in January 2013.

Task 2 Progress			
Activities	Deliverables	To be Completed by (Original Date)	% Complete or Revised Completion Date
a. Mobilize and remediate site impacts	See Task 3	03/2012	October 2013
b. Conduct field oversight, verification sampling, management and air monitoring during remediation	Laboratory results and photo documentation	04/2012	October 2013

Task 2, 6th Quarter Deliverables and Activities:

1. No deliverables or activities

Task 2, 7th Quarter Anticipated Deliverables and Activities:

1. No deliverables or activities

Task 3: Remediation Action Completion Report

Upon completion of the cleanup activities included in the Remedial Action Plan, a TACO evaluation of the laboratory results and a Remedial Action Completion Report (RACR) will be completed and submitted to the IEPA Site Remediation Program Project Manager for review and approval.

Reason for changes in schedule: Remediation will not occur until fall 2013. The report will be written following remediation.

Task 3 Progress			
Activities	Deliverables	To be Completed by (Original Date)	% Complete or Revised Completion Date
a. TACO evaluation and preparation of Remedial Action Completion Report (RACR)	RACR	07/2012	Dec 2013

Task 3, 6th Quarter Deliverables and Activities:

1. No deliverables or activities

Task 3, 7th Quarter Anticipated Deliverables and Activities:

1. No deliverables or activities

Task 4: Project Management

This task includes programmatic activities for the management of the USEPA grant, such as quarterly reports, semi-annual financial and DBE/MBE/WBE reporting and general communication with the USEPA and IEPA. Funds have also been budgeted for the preparation of a Request for Proposal (RFP) so the Village can select and contract a remediation contractor to perform the cleanup work.

Reason for changes in schedule: Corrected date for financial reports, this is semi-annual.

Status: Communication with USEPA has occurred regarding grant management. Updated summary budget for tracking match budget.

Task 4 Progress			
Activities	Deliverables	To be Completed by (Original Date)	% Complete or Revised Completion Date
a. Communications with USEPA	Emails, memos, phone calls, as needed.	On-going through grant completion (2011 – 2013)	On-going
b. Quarterly Reports	Quarterly Reports with status on work plan tasks	Within 30 days after the completion of each quarter.	20%
c. Financial Reports	Financial Reports and DBE/MBE/WBE forms	Annually in October	20%, Semi-annually by October 31 and April 30
d. Update Property Profile Forms	Online updates of PPFs using ACRES	Quarterly	15%

Task 4, 6th Quarter Deliverables and Activities:

1. Quarterly Report
2. Communication between the Village and environmental consultant
3. Communication with USEPA on grant management
4. Updated summary budget for tracking match budget.
5. Coordinate demolition contractor with remediation activities.

Task 4, 7th Quarter Anticipated Deliverables and Activities:

1. Quarterly report
2. Update Property Profile on ACRES
3. MBE/WBE form
4. Update summary budget to track match budget

Task 5: SRP Oversight

The IEPA SRP Project Manager, Todd Gross, will provide technical oversight during the project. Mr. Gross, along with senior SRP management, will perform a technical review of the RACR. There is also an assessment fee for the No Further Remediation (NFR) letter.

Reason for changes in schedule: The SRP oversight is delayed since the remediation and subsequent report is delayed (as previously discussed in the tasks above).

Task 5 Progress			
Activities	Deliverables	To be Completed by (Original Date)	% Complete or Revised Completion Date
a. Close remedial site	Final NFR Letter	11/2012	June-July 2014
c. Record NFR letter to Site deed	Record of NFR to deed.	45 days following receipt of final NFR letter	July-August 2014

Task 5, 6th Quarter Deliverables and Activities:

1. No deliverables or activities

Task 5, 7th Quarter Anticipated Deliverables and Activities:

1. No deliverables or activities

Task 6: Community Outreach

This task includes preparation of a Community Relations Plan and related community outreach activities, such as holding community meetings to provide project status, printing material/distribution and the posting of project updates to the public. The Village's website, newsletter and local newspaper will be the communication channels for announcements and printed materials. A public Administrative Record (AR) will be maintained to track documents for the Site.

Reason for changes in schedule: Discussions with Village and potential developers on what would be done with building caused delay and potential change in implementing remediation and the schedule. The public review period was moved based on the revised remediation schedule.

Status: An administrative record was created May 15, 2012 and is currently available for public review at the Village Hall, as well as on the Village website. The administrative record was updated in March 2013. Review edits to the Community Relations Plan has been completed, based on USEPA comments. A final Community Relations Plan is now on file for public review. A draft fact sheet has also been created and will be finalized in early April.

A webpage was created on the Village website for the Cleanup Activities and is active for public viewing. <http://www.romeoville.org/spartansquarecleanup.aspx>

Task 6 Progress			
Activities	Deliverables	To be Completed by (Original Date)	% Complete or Revised Completion Date
a. Community Relations Plan	Community Relations Plan	11/2011	Completed March 25, 2013
b. Public announcement, 30-day public comment period on ABCA, and response to any public comments	Public announcement and any comment responses to ABCA on cleanup plan, Decision Memorandum	02/2012	July 2013
c. Administrative Record	List of available public documents and files	12/2011	Updated March 25, 2013
c. Village meetings	Meeting Agendas and meeting minutes	On-going monthly through site closure	20%

Task 6, 6th Quarter Deliverables and Activities:

1. Provided monthly updates to the Village Board on the status of project activities and grant
2. Completed draft edits and submitted final Community Relations Plan to USEPA and placed in Administrative Record
3. Update webpage on Village website for the Cleanup Activities and public records
4. Prepared draft fact sheet
5. Updated Administrative Record

Task 6, 7th Quarter Anticipated Deliverables and Activities:

1. Provide monthly updates to the Village Board on the status of project activities and grant.
2. Update Administrative Record, as needed.
3. Update Village website, as needed
4. Installation of a marketing sign on property (non-grant item)

Attachments

- Budget Status
- Grant Match Budget Status
- MBE/WBE report (to be forwarded)

Budget: Hazardous Cleanup (\$200,000 grant, \$40,000 cost-share)

6th Quarter Revised

Budget Categories	Task 1: Pre-Remediation Activities					Task 2: Mobilization & Remediation Implementation					Task 3: Remedial Action Completion Report				
	Amount Budgeted	Current Quarter Expenses	Previous Expenses	Total Expenses	Total Remaining	Amount Budgeted	Current Quarter Expenses	Previous Expenses	Total Expenses	Total Remaining	Amount Budgeted	Current Quarter Expenses	Previous Expenses	Total Expenses	Total Remaining
Personnel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,800.00	\$0.00	\$0.00	\$0.00	\$2,800.00
Travel	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Supplies	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Contractual	\$15,800.00	\$1,006.25	\$6,772.50	\$7,778.75	\$8,021.25	\$118,000.00	\$0.00	\$0.00	\$0.00	\$118,000.00	\$25,700.00	\$0.00	\$0.00	\$0.00	\$25,700.00
Contractual (grant match)	\$0.00	\$481.25	\$4,275.00	\$4,756.25	-\$4,756.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
SRP fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total	\$17,800.00	\$1,487.50	\$11,047.50	\$12,535.00	\$5,265.00	\$120,000.00	\$0.00	\$0.00	\$0.00	\$120,000.00	\$28,500.00	\$0.00	\$0.00	\$0.00	\$28,500.00
Budget Categories	Task 4: Program Management					Task 5: SRP Oversight					Task 6: Community Outreach				
	Amount Budgeted	Current Quarter Expenses	Previous Expenses	Total Expenses	Total Remaining	Amount Budgeted	Current Quarter Expenses	Previous Expenses	Total Expenses	Total Remaining	Amount Budgeted	Current Quarter Expenses	Previous Expenses	Total Expenses	Total Remaining
Personnel	\$12,100.00	\$0.00	\$2,169.00	\$2,169.00	\$9,931.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19,600.00	\$0.00	\$1,557.00	\$1,557.00	\$18,043.00
Travel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Supplies	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00
Contractual	\$21,200.00	\$2,830.00	\$15,592.36	\$18,422.36	\$2,777.64	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,800.00	\$135.00	\$1,802.50	\$1,937.50	\$862.50
Contractual (non-grant match)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
SRP fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$16,500.00	\$0.00	\$0.00	\$0.00	\$16,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total	\$34,300.00	\$2,830.00	\$17,761.36	\$20,591.36	\$13,708.64	\$16,500.00	\$0.00	\$0.00	\$0.00	\$16,500.00	\$22,900.00	\$135.00	\$3,359.50	\$3,494.50	\$19,405.50

Cost Share=20%(included in Tasks above & summarized here)

	Amount Budgeted	Current Quarter Expenses	Previous Expenses	Total Expenses	Total Remaining
Task 1: Pre-Remediation Activities	\$2,000.00	\$481.25	\$4,275.00	\$4,756.25	-\$2,756.25
Task 2: Mobilization & Remediation Implementation	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00
Task 3: Remedial Action Completion Report	\$2,800.00	\$0.00	\$0.00	\$0.00	\$2,800.00
Task 4: Program Management	\$13,100.00	\$0.00	\$2,169.00	\$2,169.00	\$10,931.00
Task 5: SRP Oversight	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Task 6: Community Outreach	\$20,100.00	\$0.00	\$1,557.00	\$1,557.00	\$18,543.00
Cost Share Totals	\$40,000.00	\$481.25	\$8,001.00	\$8,482.25	\$31,517.75

Calculation for Cost Share provided separately

	Total (Grant + Cost Share)				
	Amount Budgeted	Current Quarter Expenses	Previous Expenses	Total Expenses	Total Remaining
Personnel	\$34,500.00	\$0.00	\$3,726.00	\$3,726.00	\$30,774.00
Travel	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Supplies	\$4,500.00	\$0.00	\$0.00	\$0.00	\$4,500.00
Contractual	\$183,500.00	\$3,971.25	\$24,167.36	\$28,138.61	\$155,361.39
Contractual (non-grant match)	\$0.00	\$481.25	\$4,275.00	\$4,756.25	-\$4,756.25
SRP fees	\$16,500.00	\$0.00	\$0.00	\$0.00	\$16,500.00
Total	\$240,000.00	\$4,452.50	\$32,168.36	\$36,620.86	\$203,379.14

Village of Romeoville USEPA CLEANUP GRANT HAZARDOUS MATERIALS (07292CU2011.HAZ)				January 1 - January 31, 2013			February 1 - February 28, 2013			March 1 - March 31, 2013			6th Quarter Total	
T A S K	Tasks & Activities	Task Codes	V3 GRANT BUDGET	DOLLARS REMAINING	Expended as of Last Period	Current Expenditure	Expended to Date	Expended as of Last Period	Current Expenditure	Expended to Date	Expended as of Last Period	Current Expenditure	Expended to Date	
1	PRE-REMEDIATION PLANNING		\$15,800.00	\$8,021.25	\$2,670.00	\$787.50	\$3,457.50	\$3,457.50	\$218.75	\$3,676.25	\$3,676.25	\$0.00	\$3,676.25	\$1,006.25
	Pre-Remediation Planning	N01A	\$5,200.00	\$10.00	\$1,087.50	\$0.00	\$1,087.50	\$1,087.50	\$0.00	\$1,087.50	\$1,087.50	\$0.00	\$1,087.50	\$0.00
	Bid Specs and Contracts	N01B	\$6,000.00	\$6,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	ABCA & Health & Safety Plan	N01C	\$4,600.00	\$2,011.25	\$1,582.50	\$787.50	\$2,370.00	\$2,370.00	\$218.75	\$2,588.75	\$2,588.75	\$0.00	\$2,588.75	\$1,006.25
2	MOBILIZATION & REMEDIATION IMPLEMENTATION		\$118,075.00	\$118,075.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Remediation Field Activities	N02A	\$24,950.00	\$24,950.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Equipment - Field	N00B	\$3,000.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Direct Expenses	N00C	\$925.00	\$925.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Contractor Remediation & Laboratory Analysis	N00D	\$89,200.00	\$89,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3	REMEDIAL ACTION COMPLETION REPORT (RACR)		\$25,700.00	\$25,700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	RACR	N03A	\$25,700.00	\$25,700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4	PROGRAM MANAGEMENT		\$21,175.00	\$2,752.64	\$13,467.36	\$85.00	\$13,552.36	\$13,552.36	\$85.00	\$13,637.36	\$13,637.36	\$2,660.00	\$16,297.36	\$2,830.00
	Program Management	N04A	\$21,175.00	\$2,752.64	\$13,467.36	\$85.00	\$13,552.36	\$13,552.36	\$85.00	\$13,637.36	\$13,637.36	\$2,660.00	\$16,297.36	\$2,830.00
5	SRP Oversight (not a V3 item)		\$16,500.00	\$16,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	IEPA Report Review Fees & NFR Fee	-----	\$16,500.00	\$16,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6	COMMUNITY OUTREACH		\$2,750.00	\$812.50	\$1,292.50	\$0.00	\$1,292.50	\$1,292.50	\$0.00	\$1,292.50	\$1,292.50	\$135.00	\$1,427.50	\$135.00
	Community Relations Plan	N05A	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00	\$0.00	\$1,000.00	\$0.00
	Community Relations, Update AR	N05B	\$1,750.00	\$812.50	\$292.50	\$0.00	\$292.50	\$292.50	\$0.00	\$292.50	\$292.50	\$135.00	\$427.50	\$135.00
% TO DATE														
WBE Percentage (12% goal)														
MBE Percentage (5% goal)														
TOTALS			\$200,000.00	\$171,861.39	\$17,429.86	\$872.50	\$18,302.36	\$18,302.36	\$303.75	\$18,606.11	\$18,606.11	\$2,795.00	\$21,401.11	\$3,971.25
			CONTRACTUAL BUDGET	REMAINING										

MUNICIPAL GRANT MATCH
U.S. EPA BROWNFIELD CLEANUP COOPERATIVE AGREEMENT: BF00E00881-0
Cleanup Grant Match
Spartans' Square - Romeoville, Illinois

GRANT QUARTER

GRANT QUARTER	1		2		3		4		5			6			7	
YEAR	2011		2012		2012		2012		2012			2013			2013	
PERIOD	Oct 1 - Dec 31		Jan 1 - Mar 31		Apr 1 - Jun 30		Jul 1 - Sep 30		Oct 1 - Dec 31			Jan 1 - Mar 31			Apr 1 - Jun 30	
ACTIVITY	Community Involvement	Project & Grant Management	Pre-remediation Activities	Community Involvement	Project & Grant Management	Pre-remediation Activities	Community Involvement	Project & Grant Management	Community Involvement	Project & Grant Management						
Personnel	\$0	\$768	\$1,264	\$536	\$41	\$430	\$183	\$435	-	\$69	\$0	-	\$110	\$41	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Supplies/Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Non-grant contractual	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,275	\$0	\$0	\$481	\$0	\$0	\$0	\$0
QUARTER TOTAL	\$0	\$768	\$1,264	\$536	\$41	\$430	\$183	\$435	\$4,275	\$69	\$0	\$481	\$110	\$41	\$0	\$0
TOTAL TO DATE	\$768		\$2,568		\$3,040		\$3,658		\$8,002			\$8,635			\$8,635	

GRANT QUARTER	8		9		10		11		12			13		Total To Date
YEAR	2013		2013		2014		2014		2014			2014		
PERIOD	Jul 1 - Sep 30		Oct 1 - Dec 31		Jan 1 - Mar 31		Apr 1 - Jun 30		Jul 1 - Sep 30			Oct 1 - Dec 31		
ACTIVITY	Community Involvement	Project & Grant Management	Pre-remediation Activities	Community Involvement	Project & Grant Management	Community Involvement	Project & Grant Management							
Personnel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,878
Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Supplies/Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Non-grant contractual	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,756
QUARTER TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
TOTAL TO DATE	\$8,635		\$8,635		\$8,635		\$8,635		\$8,635			\$8,635		\$8,635

TOTAL REQUIRED MUNICIPAL GRANT MATCH (20%) = \$40,000

**Village of Romeoville
USEPA Cleanup Grant - Hazardous Materials
Non-Grant Contractual Items for Grant Match**

Contractor	Billing Period	Invoice No.	Invoice Amount	Service Description	
					subtotals
V3	4/29-5/26/12	512250	1,425.00	Remediation options/changes if building remains in place	4,275.00
V3	7/29 - 8/25/12	812086	2,255.00		
V3	8/26 - 9/29/12	912282	595.00		
V3	12/30/12 - 01/26/13	113241	43.75	Tier 2 modeling, ROR-RAP	481.25
V3	02/24/13-03/30/13	313144	437.50		
			481.25	6th Quarter sub total (Jan-March 2013)	
			4,756.25	Total	